



**BUREAU OF JAIL MANAGEMENT AND PENOLOGY  
SAVINGS AND LOAN ASSOCIATION, INC.**

G/F BJMP Building, BJMP-NHQ Compound, 144 Mindanao Avenue  
Barangay Bahay Toro, Project 8, Quezon City, Metro Manila  
Telephone Nos. 455-1086 / 376-6397 / 0932-8675543 to 45 / 0917-8454789

**APPLICATION AND EVALUATION FOR LOAN**

Accomplish one (1) Copy Only

Application No. \_\_\_\_\_

Gentlemen:

The undersigned, a member of this Association, respectfully requests for a \_\_\_\_\_  
Loan in the amount of \_\_\_\_\_ PESOS (₱ \_\_\_\_\_) under the terms  
and conditions stipulated in the Association's Promissory Note. It is understood that the loan is subject  
to all regular and legal charges.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name and Signature)

\_\_\_\_\_  
(Unit Assignment)

Submitted are one (1) each photocopy of my

- a. Latest payslip with Net Take Home Pay (NTHP) of at least ₱5,100.00
- b. Front and Back of Identification (ID) Card

(TO BE FILLED UP BY AUTHORIZED BJMP SLAI PERSONNEL)

**STATUS OF EXISTING LOAN**

(Date Granted)	(Original Amount)	(Maturity Date)	(Present Balance)	(Remarks)

**BORROWING CAPACITY**

Compute loan amount based in capacity to pay or Net Take Home Pay (NTHP)

<b>Has Existing Loan with:</b>	<b>MAXIMUM AMOUNT</b>	₱ _____
₱ _____	Recommended Loan Amount	₱ _____
₱ _____	Monthly Amortization (MA)	₱ _____
₱ _____	Payable in _____ Months to start on _____	
₱ _____	and end on _____	
₱ _____	NTHP after deducting MA	₱ _____
	Other comments:	_____

Processed By: \_\_\_\_\_

BJMP SLAI Loan Processor

RECOMMENDED: APPROVAL / DISAPPROVAL

**CERTIFICATIONS**

I hereby certify that  
the applicant is  not due  
 due for separation in the  
near future.

I hereby certify that  
the applicant has  
 No pending case  
 Pending case

I hereby undertake to deduct the  
amount indicated in the above  
authorization and remit the same to the  
Association. I shall inform the  
Association of any change in pay status  
of the borrower and shall issue no  
clearance until the obligation is fully paid  
and with written conformity of the  
Association.

\_\_\_\_\_  
Head of Personnel

\_\_\_\_\_  
Chief, Legal Service

\_\_\_\_\_  
Chief, Finance Service

FOR THE CREDIT COMMITTEE:

APPROVED

DISAPPROVED

Date Signed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_